

SARASOTA NATIONAL

**COMMUNITY DEVELOPMENT
DISTRICT**

April 19, 2022

BOARD OF SUPERVISORS

REGULAR MEETING

AGENDA

Sarasota National Community Development District

OFFICE OF THE DISTRICT MANAGER

2300 Glades Road, Suite 410W • Boca Raton, Florida 33431

Phone: (561) 571-0010 • Toll-Free: (877) 276-0889 • Fax: (561) 571-0013

April 12, 2022

Board of Supervisors
Sarasota National Community Development District

ATTENDEES:

Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

Dear Board Members:

The Board of Supervisors of the Sarasota National Community Development District will hold a Regular Meeting on April 19, 2022, at 10:00 a.m., at the Sarasota National Clubhouse, 25500 National Boulevard, Venice, Florida 34293. The agenda is as follows:

1. Call to Order/Roll Call
2. Public Comments: *Agenda Items* [3-Minute Time Limit]
3. Consider Appointment of Qualified Elector to Fill Unexpired Term of Seat 4 (*Term Expires November 2022*)
 - Candidates
 - A. Jack W. Babich
 - B. David G. Carlile
4. Administration of Oath of Office to Newly Appointed Supervisor (*the following to be provided in separate package*)
 - A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees
 - B. Membership, Obligations and Responsibilities
 - C. Financial Disclosure Forms
 - i. Form 1: Statement of Financial Interests
 - ii. Form 1X: Amendment to Form 1, Statement of Financial Interests
 - iii. Form 1F: Final Statement of Financial Interests
 - D. Form 8B: Memorandum of Voting Conflict
5. Consideration of Resolution 2022-02, Designating Certain Officers of the District; and Providing for an Effective Date

6. Consideration of Resolution 2022-03, Implementing Section 190.006(3), Florida Statutes, and Requesting that the Sarasota County Supervisor of Elections Begin Conducting the District’s General Elections; Providing for Compensation; Setting for the Terms of Office; Authorizing Notice of the Qualifying Period; and Providing for Severability and an Effective Date
7. Consideration of Resolution 2022-04, Approving Proposed Budget for Fiscal Year 2022/2023 and Setting a Public Hearing Thereon Pursuant to Florida Law; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date
8. Consideration of Resolution 2022-05, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2022/2023 and Providing for an Effective Date
9. Discussion/Consideration: Kimley-Horn and Associates, Inc., Stormwater Needs Analysis Draft Report
10. Discussion: CDD Property Behind Lantana Drive
11. Discussion: Communications with Board
12. Acceptance of Unaudited Financial Statements as of February 28, 2022
13. Approval of January 11, 2022 Regular Meeting Minutes
14. Staff Reports
 - A. District Counsel: *Kutak Rock LLP*
 - B. District Engineer: *Kimley Horn and Associates, Inc.*
 - C. District Manager: *Wrathell, Hunt and Associates, LLC*
 - NEXT MEETING DATE: July 12, 2022 at 2:00 P.M.

○ QUORUM CHECK


SEAT 1	Carlton Leuschner	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
SEAT 2	Richard Smith	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
SEAT 3	John Istwan	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
SEAT 4		<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
SEAT 5	Gerald Bergmoser	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO

15. Supervisors' Requests

16. Adjournment

Please do not hesitate to contact me directly at (239) 464-7114 with any questions.

Sincerely,


Chesley "Chuck" Adams
District Manager

FOR BOARD MEMBERS AND STAFF TO ATTEND BY TELEPHONE:

CALL-IN NUMBER: 1-888-354-0094

PARTICIPANT PASSCODE: 229 774 8903

**SARASOTA NATIONAL
COMMUNITY DEVELOPMENT DISTRICT**

3A

Board Advisor

Results-driven Human Resources Executive with over 33 years of proven success in Corporate Human Resources and Labor Relations in the financial industry. 30 years as an esteemed force expert in international relations as a Commander in the US Navy.

Recognized thought leader with expertise in Collective Bargaining and high-stakes operation communications. Collaborative and effective strategist, able to devise Human Capital solutions that fulfill core organizational goals. Adept motivator and leader capable of coordinating diverse teams and advancing the long-term goals of the company.

100% Disabled Veteran with a Top-Secret SCI Clearance.

Areas of Expertise

- Collective Bargaining
- Human Resource Management
- Facilities & Purchasing
- Supply Chain Management
- Confidential Communications
- Consulting
- Operation Oversight & Physical Security
- Military Transportation
- Team Leadership
- Budget Management
- International Relations
- Logistics

Professional Experience

President of J. Babich Consulting, Johnstown, PA, 2018 – Present
100% Disabled Veteran Owned

Primary responsibility is the Employers Medical Access Partnership (EMAP), the US's largest medical consortium of dues-paying members. Oversee entire operation under the umbrella of J. Babich Consulting. Collaborate with executive team on company's long-term growth and vision for the future. Drive daily operations and meetings to ensure smooth operations. Develop and execute the company's annual budget and strategic plan.

- Donated over \$2M in donations to local charities and local non-profit medical clinics in the past 20 years.
- Partner with over 1,500 companies and provide insurance to over 27,000 employees and their family members.
- Create a successful company culture united by shared values, goals, and practices.

Senior Vice President; Chief Human Resources; Corporate Services Officer, 1987 – 2020 (Retired)
AmeriServ Financial Corporation, Johnstown, PA

Helmed all aspects of corporate services of AmeriServ Financial, including Collective Bargaining, Human Resources, Facilities, Purchasing, Organizational Development, Bank Secrecy, and Bank Security. Negotiated and executed the labor agreement as the company's Chief Labor Negotiator.

- Spearheaded the Human Resources and Collective Bargaining process for AmeriServ Financial Bank and AmeriServ Trust & Financial Services Company for 33 years, yielding seven contracts with the United Steelworkers of America (USW).
- Served as a member of Senior Management and advised the companies Board of Directors on all matters associated with my responsibilities.
- Devised and administered an annual expense budget of \$30.5MM for 330 employees, nearly half of whom were organized under the USW.
- Empowered a staff of 27 full-time equivalent employees with seven Direct Reports.

Commander, 1981 – 2011 (Retired)

Supply Corp Officer

United States Navy Reserve

Analyzed the demand for supplies and forecast future needs, ensured on time delivery of parts and equipment for maintenance and repair. Evaluated bids and proposals submitted by potential suppliers and maintained budgets. Managed the inspection, shipping, handling, and packaging of supplies and equipment, and oversaw all retail services, logistics, and culinary operations.

While deployed during Operation Iraqi Freedom, spearheaded multinational cooperation as Operations Officer for 26 troop-contributing nations. Produced mission-critical communications with National, State, Secretary of Defense, Joint Command, and Central Command personnel. Fostered collaboration and cooperation between diverse political and military interests on a global scale.

- Devised high-stakes strategies on force rotation, political mandates, and strategies for troop-contributing nations' cooperation for the Multi-National Force - Iraq and Central Command during the Global War on Terrorism.
- Helmed a team of Senior National Representatives from all 26 troop-contributing nations as the embedded force expert.
- Championed long-term solutions as the Multinational Force - Iraq expert on international relations.
- Executed operations with the highest fidelity.
- Awarded a Bronze Star for Meritorious Service to the United States as Operations Planner, Coalitions Operations, and Multinational Force – Iraq during Operation Iraqi Freedom.

Education

Master of Arts, Industrial/Labor Relations, 1990

St. Francis University, Loretto, PA

Master of Science, General, 1987

Central Michigan University, Mount Pleasant, MI

Bachelor of Science, Occupational Education, 1985

Southern Illinois University, Carbondale, IL

Associates of Science, Parks and Recreation Management, 1981

Butler County Community College, Butler, PA

Training & Development

Top Secret/SCI government clearance

Instrument Rated Pilot

Certified as a Senior Professional in Human Resources (SPHR)

Certified as a Senior Certified Professional (CSP) in Human Resources

Graduated from the Pennsylvania Bankers Executive Leadership Program

Credentials

President, Employers Medical Access Partnership (1999 - Present)

Board Member, UPMC Health Network (2013 – Present)

Board Member, Veterans Community Initiative (2016 to Present)

Treasurer, Johnstown Redevelopment Authority (2017 to 2021) *Appointed

Board Member, Cambria County Airport Authority (2013 – 2021) *Appointed

Awards

Chapel of Four Chaplins Legion of Honor Award, 2020

Veterans Community Initiatives Veteran of the Year, 2018

Joyce M. Murtha Distinguished Citizen Award, 2017

**SARASOTA NATIONAL
COMMUNITY DEVELOPMENT DISTRICT**

3B

DAVID G. CARLILE

10901 Bullrush Dr
Venice FL 34293

DavidCSI@aol.com

Cell: (435) 513-3163

SENIOR EXECUTIVE WITH EXPERIENCE IN P&L, MANAGEMENT, MARKETING, OPERATIONS, AND BUSINESS DEVELOPMENT.

PROFESSIONAL EXPERIENCE

LIGHTHOUSE RESOURCES INC. *a coal mining company with mines in Wyoming*

2012 to June 2016, and July 2019 to Dec 2020

Vice President of Marketing responsible for new contracts at two mines slated for closure in 2014, extended mine life 6yrs

CARLILE ENTERPRISES INC., *consultant to the mining, transportation and utility industries*
to present

2000 to 5/2016, 7/2019

President Company has several clients and principal fills different roles for each company

- Consultant to The Energy Authority evaluating coal switching 2011-2012
- Sourced met coal and steam coal for export from US and Colombia for financial company 2010-2012
- Senior VP of Business Development, TBS Shipping Services. 2005-2012. Found coal and limestone cargoes for handy sized vessels. Bought and developed limestone mines and marketed products.
- Consultant for Clean Coal Solutions assisted in placing Refined Coal units into service 2012-2014
- Fuel consultant for TMPA, assist in buying coal and transportation for Texas coal fired power plant 2011
- Fuel consultant for Optimenergy, owned and operated lignite fired CFB coal plant in Texas. 2007-2013
- Fuel consultant for Sempra Inc. assisting in buying coal for two Texas coal plants 2005-2007
- Fuel consultant for US Gen after they went into bankruptcy. 2003-2005. Assisted in acquiring 4 million tons/year of Eastern and imported steam coal for their two power plants. Purchased 15 million tons of low sulphur coal from Colombia and Colorado.
- Replaced Enron when it filed for bankruptcy as fuel buyer for two N Carolina power plants owned by AIG. Reduced the fuel cost by over 30% and the plants became profitable. 2002-2007
- Led a consortium that won the bid to acquire a 100MW coal plant in Virginia and a 14MW biomass plant in Florida, developed experience in evaluating and purchasing IPP's. 2002-2005
- Led acquisition of Alabama coal mine and reserves for an investment group
- Consultant to Pantellos, an independent purchasing company that was owned by 21 utilities, responsible for fuel, and coal handling facilities product purchases. 2001-2002
- Developed synfuel plants for industrials and non-regulated utilities, arranged for purchase of coal for plants and sale of synthetic fuel. Contracts from 2000 to 2007.
- Coal, utility and transportation consultant for investment companies

SAVAGE INDUSTRIES, INC., *privately held materials management and transportation systems company*

1996 to 2000

- Executive VP and Director of private company, involved in all executive responsibilities
- Led a division with 13 operations throughout US, later given half company to run (28 operations), as executive responsible for P&L, safety and performance of division.

ARCO COAL COMPANY, *subsidiary of Atlantic Richfield Company*

1979 to 1996

Senior Manager, Coal Sales, 1994 to 1996

Business Development Manager, 1993 to 1994

Business Manager, Mountain Coal Co., 1990 to 1993

Planning Analyst, Financial Planning Dept., 1989 to 1990

Sales Manager, Marketing Dept., 1984 to 1989

Analyst, Market Research Dept., 1983 to 1984

Production Supervisor, Black Thunder Mine, 1982 to 1983

Various **engineering** positions, 1979 to 1982

Education

MS, Mining Engineering, University of Arizona, 1979; *Completed 2-year program in 18 months.*

BSc., Mining Geology, Imperial College, University of London, 1977; *Graduated 8th of 30 in class*

Board of Directors

Mentor Capital Inc., MNTR, invests in pre-IPO companies including WCI.

2017 to Present

DIATECH INTERNATIONAL, *pesticide manufacturer,*

2008 to 2009

**SARASOTA NATIONAL
COMMUNITY DEVELOPMENT DISTRICT**

5

RESOLUTION 2022-02

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SARASOTA NATIONAL COMMUNITY DEVELOPMENT DISTRICT DESIGNATING CERTAIN OFFICERS OF THE DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Sarasota National Community Development District (“District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes; and

WHEREAS, the Board of Supervisors of the District desires to designate certain Officers of the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SARASOTA NATIONAL COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. _____ is appointed Chair.

SECTION 2. _____ is appointed Vice Chair.

SECTION 3. **Chuck E. Adams, Jr.** is appointed Secretary.

_____ is appointed Assistant Secretary.

_____ is appointed Assistant Secretary.

_____ is appointed Assistant Secretary.

 Craig Wrathell is appointed Assistant Secretary.

SECTION 4. This Resolution supersedes any prior appointments made by the Board for Chair, Vice Chair, Secretary and Assistant Secretaries; however, prior appointments by the Board for Treasurer and Assistant Treasurer(s) remain unaffected by this Resolution.

SECTION 5. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED this 19th day of April, 2022.

ATTEST:

**SARASOTA NATIONAL
COMMUNITY DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chair/Vice Chair, Board of Supervisors

**SARASOTA NATIONAL
COMMUNITY DEVELOPMENT DISTRICT**

6

RESOLUTION 2022-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SARASOTA NATIONAL COMMUNITY DEVELOPMENT DISTRICT IMPLEMENTING SECTION 190.006(3), *FLORIDA STATUTES*, AND REQUESTING THAT THE SARASOTA COUNTY SUPERVISOR OF ELECTIONS BEGIN CONDUCTING THE DISTRICT'S GENERAL ELECTIONS; PROVIDING FOR COMPENSATION; SETTING FORTH THE TERMS OF OFFICE; AUTHORIZING NOTICE OF THE QUALIFYING PERIOD; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE

WHEREAS, the Sarasota National Community Development District ("**District**") is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within unincorporated Sarasota County, Florida; and

WHEREAS, the Board of Supervisors of the District ("**Board**") seeks to implement Section 190.006(3), *Florida Statutes*, and to instruct the Sarasota County Supervisor of Elections ("**Supervisor**") to conduct the District's elections by the qualified electors of the District at the general election ("**General Election**").

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SARASOTA NATIONAL COMMUNITY DEVELOPMENT DISTRICT:

1. **GENERAL ELECTION SEATS.** Seat 1, currently held by Carlton Leuschner, Seat 4, currently vacant, and Seat 5, currently held by Gerald Bergmoser, are scheduled for the General Election beginning in November, 2022. The District Manager is hereby authorized to notify the Supervisor of Elections as to what seats are subject to General Election for the current election year, and for each subsequent election year.

2. **QUALIFICATION PROCESS.** For each General Election, all candidates shall qualify for individual seats in accordance with Section 99.061, *Florida Statutes*, and must also be a qualified elector of the District. A qualified elector is any person at least 18 years of age who is a citizen of the United States, a legal resident of the State of Florida and of the District, and who is registered to vote with the Sarasota County Supervisor of Elections. Campaigns shall be conducted in accordance with Chapter 106, *Florida Statutes*.

3. **COMPENSATION.** Members of the Board are entitled to receive \$200 per meeting for their attendance and no Board member shall receive more than \$4,800 per year.

4. **TERM OF OFFICE.** The term of office for the individuals to be elected to the Board in the General Election is four years. The newly elected Board members shall assume office on the second Tuesday following the election.

5. **REQUEST TO SUPERVISOR OF ELECTIONS.** The District hereby requests the Supervisor to conduct the District's General Election in November, 2022, and for each subsequent General Election unless otherwise directed by the District's Manager. The District understands that it will be responsible to pay for its proportionate share of the General Election cost and agrees to pay same within a reasonable time after receipt of an invoice from the Supervisor.

6. **PUBLICATION.** The District Manager is directed to publish a notice of the qualifying period for each General Election, in a form substantially similar to **Exhibit A** attached hereto.

7. **SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

8. **EFFECTIVE DATE.** This Resolution shall become effective upon its passage.

PASSED AND ADOPTED THIS 19th DAY OF APRIL, 2022.

**SARASOTA NATIONAL COMMUNITY
DEVELOPMENT DISTRICT**

CHAIR/VICE CHAIR, BOARD OF SUPERVISORS

ATTEST:

SECRETARY/ASSISTANT SECRETARY

EXHIBIT A

NOTICE OF QUALIFYING PERIOD FOR CANDIDATES FOR THE BOARD OF SUPERVISORS OF THE SARASOTA NATIONAL COMMUNITY DEVELOPMENT DISTRICT

Notice is hereby given that the qualifying period for candidates for the office of Supervisor of the Sarasota National Community Development District will commence at noon on June 13, 2022, and close at noon on June 17, 2022. Candidates must qualify for the office of Supervisor with the Sarasota County Supervisor of Elections located at The Terrace Building, 101 South Washington Boulevard, Sarasota, Florida 34236, Ph: (941) 861-8600. All candidates shall qualify for individual seats in accordance with Section 99.061, *Florida Statutes*, and must also be a “qualified elector” of the District, as defined in Section 190.003, *Florida Statutes*. A “qualified elector” is any person at least 18 years of age who is a citizen of the United States, a legal resident of the State of Florida and of the District, and who is registered to vote with the Sarasota County Supervisor of Elections. Campaigns shall be conducted in accordance with Chapter 106, *Florida Statutes*.

The Sarasota National Community Development District has three (3) seats up for election, specifically seats 1, 4 and 5. Each seat carries a four-year term of office. Elections are nonpartisan and will be held at the same time as the general election on November 8, 2022, and in the manner prescribed by law for general elections.

For additional information, please contact the Sarasota County Supervisor of Elections.

District Manager
Sarasota National Community Development District

**SARASOTA NATIONAL
COMMUNITY DEVELOPMENT DISTRICT**

7

RESOLUTION 2022-04

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SARASOTA NATIONAL COMMUNITY DEVELOPMENT DISTRICT APPROVING PROPOSED BUDGET FOR FISCAL YEAR 2022/2023 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; ADDRESSING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has heretofore prepared and submitted to the Board of Supervisors (“**Board**”) of the Sarasota National Community Development District (“**District**”) prior to June 15, 2022, a proposed budget (“**Proposed Budget**”) for the fiscal year beginning October 1, 2022 and ending September 30, 2023 (“**Fiscal Year 2022/2023**”); and

WHEREAS, the Board has considered the Proposed Budget and desires to set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SARASOTA NATIONAL COMMUNITY DEVELOPMENT DISTRICT:

1. **PROPOSED BUDGETS APPROVED.** The Proposed Budget prepared by the District Manager for Fiscal Year 2022/2023 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. **SETTING PUBLIC HEARING.** A public hearing on said approved Proposed Budget is hereby declared and set for the following date, hour, and location:

DATE: _____, 2022

HOUR: 2:00 P.M.

LOCATION: Sarasota National Clubhouse
25500 National Boulevard
Venice, Florida 34293

3. **TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL-PURPOSE GOVERNMENTS.** The District Manager is hereby directed to submit a copy of the Proposed Budget to Sarasota County at least sixty (60) days prior to the hearing set above.

4. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, *Florida Statutes*, the District’s Secretary is further directed to post the approved Proposed Budget on the District’s website at least two (2) days before the budget hearing date as set forth in Section 2 and shall remain on the website for at least forty-five (45) days.

5. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed in Florida law.

6. **SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

7. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 19TH DAY OF APRIL, 2022.

ATTEST:

**SARASOTA NATIONAL COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chair/Vice Chair, Board of Supervisors

Exhibit A: Fiscal Year 2022/2023 Proposed Budget

Exhibit A

Fiscal Year 2022/2023 Proposed Budget

**SARASOTA NATIONAL
COMMUNITY DEVELOPMENT DISTRICT
PROPOSED BUDGET
FISCAL YEAR 2023**

**SARASOTA NATIONAL
COMMUNITY DEVELOPMENT DISTRICT
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**SARASOTA NATIONAL
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND BUDGET
FISCAL YEAR 2023**

	Fiscal Year 2022				Proposed Budget FY 2023
	Adopted Budget FY 2022	Actual through 2/28/2022	Projected through 9/30/2022	Tota Actual & Projected	
REVENUES					
Assessment levy: on-roll - gross	\$ 470,234				\$ 469,540
Allowable discounts (4%)	(18,809)				(18,782)
Assessment levy: on-roll - net	451,425	\$ 437,797	\$ 13,628	\$ 451,425	450,758
Assessment levy: off-roll	36,493	-	36,493	36,493	36,439
Interest	-	33	-	33	-
Total revenues	<u>487,918</u>	<u>437,830</u>	<u>50,121</u>	<u>487,951</u>	<u>487,197</u>
EXPENDITURES					
Professional & administrative fees					
Management	39,571	16,488	23,083	39,571	39,571
Supervisors	3,500	1,722	1,778	3,500	3,500
Audit	7,000	-	7,000	7,000	7,000
Assessment roll preparation	6,500	2,708	3,792	6,500	6,500
Arbitrage rebate calculation	1,750	750	1,000	1,750	1,750
Dissemination agent	2,000	833	1,167	2,000	2,000
Trustee	11,000	-	11,000	11,000	11,000
Legal	12,000	1,263	5,000	6,263	12,000
Engineering	5,000	570	3,000	3,570	5,000
Postage	500	-	500	500	500
Telephone	500	208	292	500	500
Insurance	11,400	10,698	-	10,698	11,400
Printing & reproduction	1,000	417	583	1,000	1,000
Legal advertising	1,200	94	350	444	500
Other current charges	1,000	436	564	1,000	1,000
Annual district filing fee	175	175	-	175	175
Website hosting & maintenance	705	705	-	705	705
Website ADA compliance	210	199	11	210	210
Property taxes	100	14	86	100	100
Total professional & administrative fees	<u>105,111</u>	<u>37,280</u>	<u>59,206</u>	<u>\$96,486</u>	<u>104,411</u>
Water management & wetland maintenance					
Other contractual services	348,700	110,739	237,961	348,700	348,700
Lake Bank Erosion Repair	20,000	-	10,000	10,000	20,000
Total water management & wetland maintenance	<u>368,700</u>	<u>110,739</u>	<u>247,961</u>	<u>358,700</u>	<u>368,700</u>
Other fees and charges					
Tax collector	7,054	6,567	487	7,054	7,043
Property appraiser	7,054	-	7,054	7,054	7,043
Total other fees and charges	<u>14,108</u>	<u>6,567</u>	<u>7,541</u>	<u>14,108</u>	<u>14,086</u>
Total expenditures	<u>487,919</u>	<u>154,586</u>	<u>314,708</u>	<u>469,294</u>	<u>487,197</u>

**SARASOTA NATIONAL
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND BUDGET
FISCAL YEAR 2023**

	Fiscal Year 2022				Proposed Budget FY 2023
	Adopted Budget FY 2022	Actual through 2/28/2022	Projected through 9/30/2022	Tota Actual & Projected	
Excess/(deficiency) of revenues over/(under) expenditures	(1)	283,244	(264,587)	18,657	-
Fund balance - beginning (unaudited)	174,999	239,633	522,877	239,633	258,290
Fund balance - ending (projected)	<u>\$ 174,998</u>	<u>\$ 522,877</u>	<u>\$ 258,290</u>	<u>\$ 258,290</u>	<u>\$ 258,290</u>

Assessment Summary				
Unit Description	Number of Units	Per Unit Assessment		Total Revenue
		2022	FY 2023	
On-roll	1,462	321.64	321.16	469,539.67
Off-roll*	122	299.12	298.68	36,439.00
Total	1,584			505,978.67

Note: The number of platted - on-roll units, and unplatted - off-roll units, may change.

**SARASOTA NATIONAL
COMMUNITY DEVELOPMENT DISTRICT
DEFINITIONS OF GENERAL FUND EXPENDITURES**

EXPENDITURES

Professional & administrative fees

Management		\$ 39,571
	Wrathell, Hunt and Associates, LLC specializes in managing community development districts in the State of Florida by combining the knowledge, skills and experience of a team of professionals to ensure compliance with all governmental requirements of the District, develop financing programs, administer the issuance of tax exempt bonds, and operate and maintain the assets of the community.	
Supervisors		3,500
Audit		7,000
	The District is required by Florida State Statute to undertake an independent examination of its books, records and accounting procedures on an annual basis.	
Assessment roll preparation		6,500
	Wrathell, Hunt and Associates, LLC includes assessment roll preparation in the financial services contract they have with the District. These annual operating and debt service assessments may be collected through direct billing to landowners and/or placement of assessments on the annual real estate tax bill by the county's tax collector.	
Arbitrage rebate calculation		1,750
	To ensure the District's compliance with all tax regulations, annual computations are necessary to calculate the arbitrage rebate liability.	
Dissemination agent		2,000
	Wrathell, Hunt and Associates, LLC , currently provides dissemination agent services, which are a requirement of the Securities & Exchange Act of 1934, pursuant to Rule 15c2-12.	
Trustee		11,000
	U.S. Bank is the District's trustee, paying agent and registrar for the debt service and construction funds.	
Legal		12,000
	Hopping Green & Sams provides on-going general counsel and legal representation, which includes issues relating to public finance, public bidding, rulemaking, open meetings, public records, real property dedications, conveyances and contracts. In this capacity, they provide services as "local government lawyers," realizing that this type of local government is very limited in its scope – providing infrastructure and services.	
Engineering		5,000
	Kimley-Horn and Associates, provides a broad array of engineering, consulting and construction services to the District, which assists in crafting solutions with sustainability for the long term interests of the community while recognizing the needs of government, the environment and maintenance of the District's facilities.	
Postage		500
	Mailing of agenda packages, overnight deliveries, correspondence, etc.	
Telephone		500
	Telephone and fax machine.	

**SARASOTA NATIONAL
COMMUNITY DEVELOPMENT DISTRICT
DEFINITIONS OF GENERAL FUND EXPENDITURES**

EXPENDITURES (continued)

Insurance		11,400
	The District carries public officials and general liability insurance with policies written by Preferred Governmental Insurance Trust. The limit of liability is set at \$1,000,000 for each coverage for general liability, (\$2,000,000 general aggregate) and \$1,000,000 for public officials liability limit.	
Printing & reproduction		1,000
	Letterhead, envelopes, copies, etc.	
Legal advertising		500
	The District advertises for monthly meetings, special meetings, public hearings, bidding, etc.	
Other current charges		1,000
	Bank charges and other miscellaneous expenses incurred during the year.	
Annual district filing fee		175
	Annual fee paid to the Florida Department of Economic Opportunity.	
Website hosting & maintenance		705
Website ADA compliance		210
Property taxes		100
Water management and wetland maintenance		
Other contractual services		348,700
	The District maintains the storm water management and preserve systems through the use of qualified, licensed and insured sub-contractors.	
	Lake Maint	105,000
	Midge Fly	28,700
	Pres/Littoral	215,000
	<u> </u>	<u>348,700</u>
Lake Bank Erosion Repair		20,000
	Intended to begin the collection of Funds needed for future lake erosion repairs.	
Property appraiser		7,043
	These fees are 1.5% of the assessment levied.	
Tax collector		7,043
	These fees are 1.5% of the assessment levied.	
Total expenditures		<u><u>\$487,197</u></u>

**SARASOTA NATIONAL
COMMUNITY DEVELOPMENT DISTRICT
DEBT SERVICE FUND BUDGET SERIES 2020
FISCAL YEAR 2023**

	Fiscal Year 2022				Proposed Budget FY 2023
	Adopted Budget FY 2022	Actual through 2/28/2022	Projected through 9/30/2022	Total Actual & Projected Revenue & Expenditures	
REVENUES					
Assessment levy: on-roll - gross	\$ 1,471,201				\$ 1,468,433
Allowable discounts (4%)	(58,848)				(58,737)
Assessment levy: on-roll - net	1,412,353	\$ 1,368,296	\$ 42,529	\$ 1,410,825	1,409,696
Assessment levy: off-roll	69,348	-	69,348	69,348	69,348
Assessment prepayments	-	13,592	-	13,592	-
Interest	-	15	-	15	-
Total revenues	<u>1,481,701</u>	<u>1,381,903</u>	<u>111,877</u>	<u>1,493,780</u>	<u>1,479,044</u>
EXPENDITURES					
Principal	760,000	-	760,000	760,000	780,000
Principal prepayment	-	20,000	15,000	35,000	-
Interest	685,400	342,700	342,338	685,038	661,350
Total debt service	<u>1,445,400</u>	<u>362,700</u>	<u>1,117,338</u>	<u>1,480,038</u>	<u>1,441,350</u>
Other Fees and Charges					
Property appraiser	22,068	-	22,044	22,044	22,026
Tax collector	22,068	20,526	1,518	22,044	22,026
Total other fees and charges	<u>44,136</u>	<u>20,526</u>	<u>23,562</u>	<u>44,088</u>	<u>44,052</u>
Total expenditures	<u>1,489,536</u>	<u>383,226</u>	<u>1,140,900</u>	<u>1,524,126</u>	<u>1,485,402</u>
Excess/(deficiency) of revenues over/(under) expenditures	(7,835)	998,677	(1,029,023)	(30,346)	(6,358)
Fund balance - beginning (unaudited)	642,567	717,160	1,715,837	717,160	686,814
Fund balance - ending (projected)	<u>634,732</u>	<u>\$ 1,715,837</u>	<u>\$ 686,814</u>	<u>\$ 686,814</u>	<u>680,456</u>
Use of fund balance:					
Debt service reserve (required)					(100,000)
Interest expense - November 1, 2023					(318,975)
Projected fund balance surplus/(deficit) as of September 30, 2023					<u>\$ 261,481</u>

Sarasota National
Community Development District
Series 2020
\$19,350,000

Debt Service Schedule

Date	Principal	Int. Rate	Interest	Total P+I
11/01/2022			330,675.00	330,675.00
05/01/2023	780,000.00	3.000%	330,675.00	1,110,675.00
11/01/2023			318,975.00	318,975.00
05/01/2024	805,000.00	3.000%	318,975.00	1,123,975.00
11/01/2024			306,900.00	306,900.00
05/01/2025	830,000.00	3.000%	306,900.00	1,136,900.00
11/01/2025			294,450.00	294,450.00
05/01/2026	855,000.00	3.500%	294,450.00	1,149,450.00
11/01/2026			279,487.50	279,487.50
05/01/2027	890,000.00	3.500%	279,487.50	1,169,487.50
11/01/2027			263,912.50	263,912.50
05/01/2028	920,000.00	3.500%	263,912.50	1,183,912.50
11/01/2028			247,812.50	247,812.50
05/01/2029	950,000.00	3.500%	247,812.50	1,197,812.50
11/01/2029			231,187.50	231,187.50
05/01/2030	985,000.00	3.500%	231,187.50	1,216,187.50
11/01/2030			213,950.00	213,950.00
05/01/2031	1,020,000.00	3.500%	213,950.00	1,233,950.00
11/01/2031			196,100.00	196,100.00
05/01/2032	1,060,000.00	4.000%	196,100.00	1,256,100.00
11/01/2032			174,900.00	174,900.00
05/01/2033	1,105,000.00	4.000%	174,900.00	1,279,900.00
11/01/2033			152,800.00	152,800.00
05/01/2034	1,150,000.00	4.000%	152,800.00	1,302,800.00
11/01/2034			129,800.00	129,800.00
05/01/2035	1,195,000.00	4.000%	129,800.00	1,324,800.00
11/01/2035			105,900.00	105,900.00
05/01/2036	1,245,000.00	4.000%	105,900.00	1,350,900.00
11/01/2036			81,000.00	81,000.00
05/01/2037	1,295,000.00	4.000%	81,000.00	1,376,000.00
11/01/2037			55,100.00	55,100.00
05/01/2038	1,350,000.00	4.000%	55,100.00	1,405,100.00
11/01/2038			28,100.00	28,100.00
05/01/2039	1,405,000.00	4.000%	28,100.00	1,433,100.00
Total	17,840,000.00		6,822,100.00	24,662,100.00

**SARASOTA NATIONAL
COMMUNITY DEVELOPMENT DISTRICT
PRELIMINARY ASSESSMENTS SUMMARY**

Debt Service On-Roll Units

Unit Description	FY 2023 O&M Assessment	FY 2023 DS Assessment	FY 2023 Total Assessment	FY 2022 Total Assessment
MF	321.16	611.21	932.37	932.85
SF 46	321.16	799.28	1,120.44	1,120.92
SF 52	321.16	1,175.42	1,496.58	1,497.06
SF 80	321.16	1,592.20	1,913.36	1,913.84

Debt Service Off-Roll Units

Unit Description	FY 2023 O&M Assessment	FY 2023 DS Assessment	FY 2023 Total Assessment	FY 2022 Total Assessment
MF	298.68	568.43	867.11	867.55
SF 46	298.68	743.33	1,042.01	1,042.45
SF 52	298.68	1,093.14	1,391.82	1,392.26
SF 80	298.68	1,480.75	1,779.43	1,779.87

**SARASOTA NATIONAL
COMMUNITY DEVELOPMENT DISTRICT**

8

RESOLUTION 2022-05

A RESOLUTION OF THE SARASOTA NATIONAL COMMUNITY DEVELOPMENT DISTRICT DESIGNATING DATES, TIMES AND LOCATIONS FOR REGULAR MEETINGS OF THE BOARD OF SUPERVISORS OF THE DISTRICT FOR FISCAL YEAR 2022/2023 AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Sarasota National Community Development District (“District”) is a local unit of special-purpose government created by, and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within Sarasota County, Florida; and

WHEREAS, the Board of Supervisors of the District (“Board”) is statutorily authorized to exercise the powers granted to the District; and

WHEREAS, all meetings of the Board shall be open to the public and governed by the provisions of Chapter 286, *Florida Statutes*; and

WHEREAS, the Board is statutorily required to file annually, with the local governing authority and the Florida Department of Economic Opportunity, a schedule of its regular meetings.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SARASOTA NATIONAL COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. ADOPTING REGULAR MEETING SCHEDULE. Regular meetings of the District’s Board shall be held during Fiscal Year 2022/2023 as provided on the schedule attached hereto as **Exhibit A**.

SECTION 2. FILING REQUIREMENT. In accordance with Section 189.015(1), *Florida Statutes*, the District’s Secretary is hereby directed to file a schedule of the District’s regular meetings annually with Sarasota County and the Florida Department of Economic Opportunity.

SECTION 3. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED this 19th day of April, 2022.

Attest:

SARASOTA NATIONAL COMMUNITY DEVELOPMENT DISTRICT

Secretary/Assistant Secretary

Chair/Vice Chair, Board of Supervisors

Exhibit A

SARASOTA NATIONAL COMMUNITY DEVELOPMENT DISTRICT		
BOARD OF SUPERVISORS FISCAL YEAR 2022/2023 MEETING SCHEDULE		
LOCATION		
<i>Sarasota National Clubhouse, 25500 National Boulevard, Venice, Florida 34293</i>		
DATE	POTENTIAL DISCUSSION/FOCUS	TIME
October 11, 2022	Regular Meeting	2:00 PM
November 8, 2022	Regular Meeting	2:00 PM
January 10, 2023	Regular Meeting	2:00 PM
April 11, 2023	Regular Meeting	2:00 PM
July 11, 2023	Regular Meeting	2:00 PM
August 8, 2023	Public Hearing & Regular Meeting	2:00 PM

**SARASOTA NATIONAL
COMMUNITY DEVELOPMENT DISTRICT**

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**SARASOTA NATIONAL
COMMUNITY DEVELOPMENT DISTRICT
FINANCIAL STATEMENTS
UNAUDITED
FEBRUARY 28, 2022**

**SARASOTA NATIONAL
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
FEBRUARY 28, 2022**

	Major Funds		Total Governmental Funds
	General	Debt Service Series 2020	
ASSETS			
Cash - SunTrust	\$ 615,522	\$ -	\$ 615,522
Investments			
Revenue account	-	1,509,722	1,509,722
Reserve account	-	100,000	100,000
Prepayment account	-	13,592	13,592
Due from general fund	-	92,523	92,523
Total assets	\$ 615,522	\$ 1,715,837	\$ 2,331,359
LIABILITIES & FUND BALANCES			
Liabilities:			
Due to debt service	\$ 92,523	\$ -	\$ 92,523
Taxes payable	122	-	122
Total liabilities	92,645	-	92,645
Fund balances:			
Restricted for:			
Debt service	-	1,715,837	1,715,837
Unassigned	522,877	-	522,877
Total fund balances	522,877	1,715,837	2,238,714
Total liabilities and fund balances	\$ 615,522	\$ 1,715,837	\$ 2,331,359

**SARASOTA NATIONAL
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND
FOR THE PERIOD ENDED FEBRUARY 28, 2022**

	Current Month	Year to Date	Budget	% of Budget
REVENUES				
Assessment levy - on roll	\$ 13,511	\$ 437,797	\$ 451,425	97%
Assessment levy - off roll	-	-	36,493	0%
Interest	5	33	-	N/A
Total revenues	<u>13,516</u>	<u>437,830</u>	<u>487,918</u>	90%
EXPENDITURES				
Administrative:				
Management	3,298	16,488	39,571	42%
Supervisors	-	1,722	3,500	49%
Audit	-	-	7,000	0%
Assessment roll preparation	542	2,708	6,500	42%
Arbitrage rebate calculation	-	750	1,750	43%
Dissemination agent	167	833	2,000	42%
Trustee	-	-	11,000	0%
Legal	508	1,263	12,000	11%
Engineering	-	570	5,000	11%
Postage	-	-	500	0%
Telephone	42	208	500	42%
Insurance	-	10,698	11,400	94%
Printing & reproduction	83	417	1,000	42%
Legal advertising	94	94	1,200	8%
Other current charges	71	436	1,000	44%
Annual district filing fee	-	175	175	100%
ADA website compliance	199	199	210	95%
Website	-	705	705	100%
Property tax bills	-	14	100	14%
Total administrative	<u>5,004</u>	<u>37,280</u>	<u>105,111</u>	35%
Water management:				
Other contractual services	9,502	110,739	348,700	32%
Lake bank erosion repair	-	-	20,000	0%
Total water management	<u>9,502</u>	<u>110,739</u>	<u>368,700</u>	30%

**SARASOTA NATIONAL
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND
FOR THE PERIOD ENDED FEBRUARY 28, 2022**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>% of Budget</u>
Other fees and charges				
Tax collector	203	6,567	7,054	93%
Property appraiser	-	-	7,054	0%
Total other fees and charges	<u>203</u>	<u>6,567</u>	<u>14,108</u>	47%
Total expenditures	<u>14,709</u>	<u>154,586</u>	<u>487,919</u>	32%
 Excess/(deficiency) of revenues over/(under) expenditures	 (1,193)	 283,244	 (1)	
 Fund balance - beginning	 <u>524,070</u>	 <u>239,633</u>	 <u>174,999</u>	
Fund balance - ending	<u><u>\$ 522,877</u></u>	<u><u>\$ 522,877</u></u>	<u><u>\$ 174,998</u></u>	

**SARASOTA NATIONAL
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
DEBT SERVICE FUND SERIES 2020
FOR THE PERIOD ENDED FEBRUARY 28, 2022**

	Current Month	Year to Date	Budget	% of Budget
REVENUES				
Assessment levy - on roll	\$ 42,229	\$ 1,368,296	\$ 1,412,353	97%
Assessment levy - off roll	-	-	69,348	0%
Assessment prepayment	13,592	13,592	-	N/A
Interest	3	15	-	N/A
Total revenues	<u>55,824</u>	<u>1,381,903</u>	<u>1,481,701</u>	93%
EXPENDITURES				
Principal	-	-	760,000	0%
Principal prepayments	-	20,000	-	N/A
Interest	-	342,700	685,400	50%
Total debt service	<u>-</u>	<u>362,700</u>	<u>1,445,400</u>	25%
Other fees and charges				
Tax collector	634	20,526	22,068	93%
Property appraiser	-	-	22,068	0%
Total other fees and charges	<u>634</u>	<u>20,526</u>	<u>44,136</u>	47%
Total expenditures	<u>634</u>	<u>383,226</u>	<u>1,489,536</u>	26%
Excess/(deficiency) of revenues over/(under) expenditures	55,190	998,677	(7,835)	
Fund balance - beginning	1,660,647	717,160	642,567	
Fund balance - ending	<u>\$ 1,715,837</u>	<u>\$ 1,715,837</u>	<u>\$ 634,732</u>	

**SARASOTA NATIONAL
COMMUNITY DEVELOPMENT DISTRICT**

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DRAFT

**MINUTES OF MEETING
SARASOTA NATIONAL
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Sarasota National Community Development District held a Regular Meeting on January 11, 2022, at 2:00 p.m., at the Sarasota National Clubhouse, 25500 National Boulevard, Venice, Florida 34293.

Present were:

Gerald Bergmoser	Chair
Cary Leuschner (via telephone)	Vice Chair
John Istwan	Assistant Secretary
Richard (Dick) Smith	Assistant Secretary

Also present were:

Chuck Adams	District Manager
Cleo Adams	Assistant District Manager
Lindsey Whelan (via telephone)	District Counsel
Patrick Healy (via telephone)	District Engineer
Bill Kurth	SOLitude Lake Management
Ean Suis	SOLitude Lake Management
Bill Kuhn	Resident
George Aslanides	Resident

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mrs. Adams called the meeting to order at 2:00 p.m. Supervisors Bergmoser, Istwan, and Richard Smith were present. Supervisor Leuschner was attending via telephone. Supervisor Russell Smith was not present.

SECOND ORDER OF BUSINESS

Public Comments: *Agenda Items* [3-Minute Time Limit]

Resident Bill Kuhn voiced his opinion that the attempts to resolve the Lake #45 issues have not worked. He asked about the repair and maintenance plans. Mr. Adams stated that he was familiar with the issue and the lake contractor, who would be making a presentation later in the meeting, would address the issues surrounding Lake #45.

41 Resident George Aslanides stated grass is encroaching on the pond between
42 Cantorwood Way and Skyflower and asked about maintenance. Mr. Adams stated SOLitude
43 would inspect the area.

44

45 **THIRD ORDER OF BUSINESS**

**Presentation/Discussion: SOLitude Lake
46 Maintenance Activities and Resident
47 Violations Involving Littoral Plantings
48**

49 Mr. Kurth and Mr. Suis and reported the following:

- 50 ➤ SOLitude has been managing the CDD's lakes for quite a while.
- 51 ➤ SOLitude assigns two technicians to the property every week to resolve issues.
- 52 ➤ Over time, the lakes have become problematic, with more midge flies and algae.
- 53 ➤ Currently, there is less unwanted vegetation, like cattails, and increased construction
54 activity that has changed the dynamic of the lakes.
- 55 ➤ SOLitude frequently receives complaints about beneficial plants. After the meeting,
56 Staff would inspect those areas, evaluate them and, if it is urgent, the matter would be resolved
57 this week. The findings would be reported to Mr. and Mrs. Adams
- 58 ➤ Certain lakes have been treated for water clarity issues.
- 59 ➤ SOLitude has experienced trucking and supply chain issues since the pandemic, which
60 will result in billing increases; Mr. Kurth would confer with Mr. Adams after the meeting.
- 61 ➤ There are issues where landscaping was planted in the lake management easement.
62 That landscaping might have been installed by the Developer.

63 Mr. Kurth would forward the addresses and locations to Mrs. Adams.

- 64 ➤ SOLitude's on-site hours will increase because it has become more challenging to
65 maintain the lakes due to more algae in the lakes.

66 Regarding whether the CDD or Lennar plans to increase plantings around some of the
67 lakes and ponds that have very few littorals, Mr. Adams stated, generally, areas that are thin or
68 negatively impacted are identified and addressed and funds are set aside to enhance the littoral
69 shelf. Discussion ensued regarding cana plants installed along the pond bank by a homeowner,
70 midge flies, algae, aeration, reasons for the current pond maintenance challenges and resident
71 complaints.

72 Regarding how many hours technicians will spend on property, Mr. Kurth anticipated
73 eight full business days per month on site, as long as no new lakes are added.

74 Mr. Istwan asked if SOLitude’s reports could be shared with the Board. Mrs. Adams
75 suggested implementing the monthly summaries with the photo documentation for Board
76 distribution. Mr. Kurth stated there would be a slight upcharge to do that, as the report is
77 lengthy and contains photographs. The consensus was to request a quarterly Lakes Report from
78 SOLitude instead of a monthly report.

79 **Mr. Kurth and Mr. Suis left the meeting.**

80

81 **FOURTH ORDER OF BUSINESS**

Ratification of HGS Transition Letter

82

83 • **Kutak Rock LLP Retention and Fee Agreement**

84 Ms. Whelan presented the Transition Letter related to transitioning District Counsel
85 services to Kutak Rock LLP, which was previously executed by the Chair. The rates, terms and
86 conditions would remain unchanged.

87 Ms. Whelan responded to questions regarding the scope of services in the transition
88 letter and the reason for the dissolution of HGS.

89

90 **On MOTION by Mr. Bergmoser and seconded by Mr. Richard Smith, with all in**
91 **favor, the HGS Transition Letter, engagement of Kutak Rock LLP and the**
92 **Retention and Fee Agreement, were ratified.**

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95 **FIFTH ORDER OF BUSINESS**

Consideration of Resolution 2022-01,
Adopting Prompt Payment Policies and
Procedures Pursuant to Chapter 218,
Florida Statutes; Providing a Severability
Clause; and Providing an Effective Date

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101 Ms. Whelan presented Resolution 2022-01. Discussion ensued regarding the Prompt
102 Payment Policies and Procedures, lake operations, construction services, SOLitude and
103 protecting the CDD from potential subcontractor liens.

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On MOTION by Mr. Leuschner and seconded by Mr. Bergmoser, with all in favor, Resolution 2022-01, Adopting Prompt Payment Policies and Procedures Pursuant to Chapter 218, Florida Statutes; Providing a Severability Clause; and Providing an Effective Date, was adopted.

SIXTH ORDER OF BUSINESS

Consideration of Kimley-Horn and Associates, Inc., Stormwater Management Needs Reporting Proposal

Mr. Healy presented a \$22,500 proposal from Kimley-Horn and Associates, Inc., to prepare and submit the 20-year Stormwater Management Needs Analysis Report.

Asked what the County will do with the information gathered, Mr. Adams stated the reports would be submitted to the State. The requirement is to encourage governmental entities to consider long-term stormwater system planning.

Mr. Healy responded to questions regarding design and engineering of the stormwater system, scope of work, cost and if a working draft could be provided to the Board for review after completion. Mr. Healy would email a draft to the Board.

On MOTION by Mr. Richard Smith and seconded by Mr. Leuschner, with all in favor, the Kimley-Horn and Associates, Inc., Stormwater Management Needs Reporting Proposal, in the amount of \$22,500, was approved.

SEVENTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of November 30, 2021

Mr. Adams presented the Unaudited Financial Statements as of November 30, 2021. He responded to questions about the SOLitude costs for services rendered and contract renewal, algae and manatees. The financials were accepted.

EIGHTH ORDER OF BUSINESS

Approval of October 12, 2021 Regular Meeting Minutes

Mr. Bergmoser presented the October 12, 2021 Regular Meeting Minutes.

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On MOTION by Mr. Bergmoser and seconded by Mr. Leuschner, with all in favor, the October 12, 2021 Regular Meeting Minutes, as presented, were approved.

NINTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: *Kutak Rock LLP*

There was no report.

B. District Engineer: *Kimley Horn and Associates, Inc.*

There was no report.

C. District Manager: *Wrathell, Hunt and Associates, LLC*

Mr. Adams presented Mr. Russell Smith’s resignation.

The Board and Staff discussed filling the vacant seat and if anything is needed from Lennar. Staff would provide the HOA with an e-blast template about the vacancy for the HOA to e-blast to residents.

On MOTION by Mr. Bergmoser and seconded by Mr. Richard Smith, with all in favor, the resignation of Mr. Russell Smith, was accepted.

- **NEXT MEETING DATE: April 12, 2022 at 2:00 P.M.**

- **QUORUM CHECK**

All Supervisors confirmed their attendance at the April 12, 2022 meeting.

TENTH ORDER OF BUSINESS

Supervisors’ Requests

Mr. Adams urged the Board Members to contact people that might be interested in filling the vacant seat and urge them to act promptly.

ELEVENTH ORDER OF BUSINESS

Adjournment

There being nothing further to discuss, the meeting adjourned.

On MOTION by Mr. Bergmoser and seconded by Mr. Smith, with all in favor, the meeting adjourned at 3:15 p.m.

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Secretary/Assistant Secretary

Chair/Vice Chair

**SARASOTA NATIONAL
COMMUNITY DEVELOPMENT DISTRICT**

14C

SARASOTA NATIONAL COMMUNITY DEVELOPMENT DISTRICT

BOARD OF SUPERVISORS FISCAL YEAR 2021/2022 MEETING SCHEDULE

LOCATION

Sarasota National Clubhouse, 25500 National Boulevard, Venice, Florida 34293

DATE	POTENTIAL DISCUSSION/FOCUS	TIME
October 12, 2021	Regular Meeting	2:00 PM
November 9, 2021 CANCELED	Regular Meeting	2:00 PM
January 11, 2022	Regular Meeting	2:00 PM
April 12, 2022 <i>rescheduled to April 19, 2022</i>	Regular Meeting	2:00 PM
April 19, 2022	Regular Meeting	10:00 AM
July 12, 2022	Regular Meeting	2:00 PM
August 9, 2022	Public Hearing & Regular Meeting	2:00 PM