

**MINUTES OF MEETING  
SARASOTA NATIONAL  
COMMUNITY DEVELOPMENT DISTRICT**

A Regular Meeting of the Sarasota National Community Development District's Board of Supervisors was held on **Tuesday, November 15, 2016, immediately following the landowners' meeting at 2:00 p.m.**, at the **Sarasota National Clubhouse, 25500 National Boulevard, Venice, Florida 34293.**

**Present at the meeting were:**

Richard Barber	Chair
Barry Ernst	Vice Chair
Josh Grant	Assistant Secretary
Bradford Soule	Assistant Secretary

**Also present were:**

Chuck Adams	District Manager
Lindsay Whelan	District Counsel
Bill Conerly	District Engineer
Dave Caldwell	WCI Communities, LLC

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Mr. Adams called the meeting to order at 2:04 p.m., and noted, for the record, that Supervisors Barber, Ernst, Grant and Soule were present, in person. Supervisor Fedora was not present.

**SECOND ORDER OF BUSINESS**

**Public Comments**

There being no public comments, the next item followed.

**THIRD ORDER OF BUSINESS**

**Administration of Oath of Office to Newly Elected Supervisors [Seats 2, 3 & 4] (*the following to be provided in a separate package*)**

Mr. Adams, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Mr. Barber and Mr. Ernst. The Oath of Office would be administered to Mr. Fedora at the next meeting.

Mr. Adams would forego an explanation of the following items, as both Supervisors were incumbents.

- A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- B. Membership, Obligations and Responsibilities**
- C. Financial Disclosure Forms**
  - i. Form 1: Statement of Financial Interests**
  - ii. Form 1X: Amendment to Form 1, Statement of Financial Interests**
  - iii. Form 1F: Final Statement of Financial Interests**
- D. Form 8B – Memorandum of Voting Conflict**

Mr. Adams noted that Waivers of Compensation were received.

**FOURTH ORDER OF BUSINESS**

**Consideration of Resolution 2017-1,  
Canvassing and Certifying the Results of  
the Landowners' Election**

Mr. Adams presented Resolution 2017-1 for the Board's consideration. 346 votes were proxied to Mr. Caldwell by the major landowner, WCI Communities, LLC (WCI). Mr. Caldwell cast 346 votes for Mr. Ernst and Mr. Barber and 345 votes for Mr. Fedora. Mr. Ernst and Mr. Barber would serve four-year terms in Seats 2 and 3, respectively. Mr. Fedora would serve a two-year term in Seat 4.

**On MOTION by Mr. Grant and seconded by Mr. Barber, with all in favor, Resolution 2017-1, Canvassing and Certifying the Results of the Landowners' Election, was adopted.**

**FIFTH ORDER OF BUSINESS**

**Consideration of Resolution 2017-2,  
Electing Officers of the District**

Mr. Adams presented Resolution 2017-2 for the Board's consideration.

Mr. Barber nominated the following slate of officers:

Chair	Richard Barber
Vice Chair	Barry Ernst
Secretary	Chuck Adams
Treasurer	Craig Wrathell
Assistant Secretary	Josh Grant
Assistant Secretary	Joel Fedora
Assistant Secretary	Bradford Soule

**On MOTION by Mr. Barber and seconded by Mr. Ernst, with all in favor, Resolution 2017-2, Electing Officers of the District, as nominated, was adopted.**

**SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2017-3, Relating to the Amendment of the Annual Budget for the Fiscal Year Beginning October 1, 2015 and Ending September 30, 2016; and Providing for an Effective Date**

Mr. Adams presented Resolution 2017-3 for the Board’s consideration. The CDD slightly exceeded the appropriations for Fiscal Year 2016. The budget was \$222,730 and expenditures were \$226,637. The budget amendment would shift \$3,800 of the surplus fund balance to offset the overage and avoid a finding in the audit.

**In MOTION by Mr. Barber and seconded by Mr. Soule, with all in favor, Resolution 2017-3, Relating to the Amendment of the Annual Budget for the Fiscal Year Beginning October 1, 2015 and Ending September 30, 2016; and Providing for an Effective Date, was adopted.**

**SEVENTH ORDER OF BUSINESS**

**Consideration of Circle Woods Request for Drainage Easement for District Maintenance**

Mr. Soule stated that the Circle Woods Board approached WCI, about one year ago, regarding a ditch on WCI property that helped drain Circle Woods’ property into an adjacent drainage ditch. Over the years, the ditch silted, preventing proper drainage into the canal. Circle

Woods requested a drainage easement to restore the ditch to prevent flooding on their property. WCI discussed the issue, internally, and determined that the area would never be developed. WCI had no objections, provided all other criteria were met. Acceptance by the County was required.

Mr. Connerly stated that this portion of the property had an overlay, from the Development Order (DO), to identify a potential mitigation and conservation area. Sarasota County Parks Recreation and Natural Resources was contacted to vet the feasibility of constructing a ditch. The Circle Woods property owner submitted information to the County about investigating the ability to restore the ditch; however, that issue was separate from this discussion. Circle Woods was requesting the ability, if the County approved. If the Board granted that right, it should be made clear that the Board did not grant the authority to perform the ditch restoration, as that process required County approval.

Mr. Adams stated that the Grant of Easement, provided under separate cover, was prepared by Ms. Whelan and Mr. Eckert; Mr. Caldwell reviewed the agreement, on behalf of WCI, and deemed it acceptable.

Ms. Whelan stated that District Counsel had no issue with granting an easement, subject to the easement holder going through the County’s approval processes in order to excavate the ditch.

**On MOTION by Mr. Barber and seconded by Mr. Ernst, with all in favor, the Circle Woods Request for a Drainage Easement, for District Maintenance, was approved.**

**EIGHTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial Statements as of September 30, 2016**

Mr. Adams presented the Unaudited Financial Statements as of September 30, 2016.

**NINTH ORDER OF BUSINESS**

**Approval of August 16, 2016 Public Hearings and Regular Meeting Minutes**

Mr. Adams presented the August 16, 2016 Public Hearings and Regular Meeting Minutes and asked for any additions, deletions or corrections. The following changes were made:

Line 223: Change “would eventually” to “will”; delete remainder of sentence after “road”

Lines 224 to 225: Delete entire sentence

Line 225: Change “is” to “are”

**On MOTION by Mr. Soule and seconded by Mr. Barber, with all in favor, the August 16, 2016 Public Hearings and Regular Meeting Minutes, as amended, were approved.**

## TENTH ORDER OF BUSINESS

### Other Business

Mr. Caldwell, of WCI, stated that a plat was prepared for Sarasota National, Phase 5, south of the Oak Run Condominium area, which involves 50+ acres to be platted with 49 single-family homes, lakes, roadway tracts and open space tracts. The plats have dedications to the District; therefore, the County required CDD acknowledgement and acceptance of any dedications that would be conveyed to the District. Ms. Whelan stated this item was not included on the agenda and advised the Chair to open the meeting for public comments. As of October 1, 2016, a new statute went into effect that requires all agenda materials to be posted on the District’s website, at least seven days in advance of the meeting, and these materials were not included. The Approval may be considered today, as it is time sensitive; however, if this action was challenged, the court may require reapproval of the Resolution. Mr. Caldwell stated this process occurs whenever a plat is adopted.

Mr. Adams presented Resolution 2017-4 for the Board’s consideration.

**On MOTION by Mr. Barber and seconded by Mr. Soule, with all in favor, Resolution 2017-4, Relating to the Acceptance of Responsibility for Ownership, Operation and Maintenance of District Infrastructure within the Boundaries of the Plat of Sarasota National Phase 5; Providing an Effective Date, subject to final review and approval by District Counsel and the District Engineer, was adopted.**

## ELEVENTH ORDER OF BUSINESS

### Staff Reports

#### A. District Counsel

There being no report, the next item followed.

#### B. District Engineer

There being no report, the next item followed.

**C. District Manager**

Mr. Adams stated that LakeMasters was treating algae, on a regular basis, following the semi-annual treatment, in October, for submersed vegetation. As the vegetation dies, nutrients are added into the water column, creating an algae bloom, on a regular basis. Mr. Adams would obtain a proposal from LakeMasters to treat cattails and other invasives, since water levels were decreasing, rapidly.

**i. NEXT MEETING DATE: January 17, 2017 at 2:00 P.M.**

Mr. Adams stated that the next meeting will be held on January 17, 2017, at 2:00 p.m.

**TWELFTH ORDER OF BUSINESS**

**Audience  
Requests**

**Comments/Supervisors'**

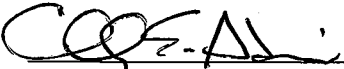
A resident asked if Circle Woods was granted the easement and where it was located. Mr. Barber stated that Circle Woods was located in an area that would not be developed, in the southeast corner of the property, along the boundary line. The resident asked if homeowners would have any responsibility. Mr. Caldwell stated that Circle Woods would maintain the easement.

**THIRTEENTH ORDER OF BUSINESS**

**Adjournment**

There being no other further business to discuss, the meeting adjourned.

**On MOTION by Mr. Soule and seconded by Mr. Barber, with all in favor, the meeting adjourned at 2:22 p.m.**

  
Secretary/Assistant Secretary

  
Chair/Vice Chair