

**MINUTES OF MEETING  
SARASOTA NATIONAL  
COMMUNITY DEVELOPMENT DISTRICT**

A Public Hearing and Regular Meeting of the Sarasota National Community Development District's Board of Supervisors were held on **Tuesday, August 12, 2014 at 2:00 p.m.**, at the **offices of Kimley-Horn and Associates, Inc., 2601 Cattlemen Road, Suite 200, Sarasota, Florida 34232.**

**Present were:**

Richard Barber  
Justin Cook  
Brian Keller

Chair  
Assistant Secretary  
Assistant Secretary

**Also present were:**

Chuck Adams  
Bill Conerly  
Jere Earlywine  
David Caldwell  
Roger Aman

District Manager  
District Engineer  
District Counsel  
WCI Communities, LLC  
Resident

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Mr. Adams called the meeting to order at 2:02 p.m., and noted, for the record, that Supervisors Barber, Cook and Keller were present, in person. Supervisors Ernst and Callender were not present.

**SECOND ORDER OF BUSINESS**

**Public Comments**

There being no public comments, the next item followed.

**THIRD ORDER OF BUSINESS**

**Acceptance of Resignation of Dan Callender**

Mr. Adams presented the resignation letter from Supervisor Dan Callender for the Board's consideration.

**On MOTION by Mr. Keller and seconded by Mr. Cook, with all in favor, the resignation of Supervisor Dan Callender, dated July 28, 2014, was accepted.**

**A. Consider Appointment of Roger Aman to Fill Unexpired Term of Office [SEAT 5];  
Term Expires November, 2014**

Mr. Adams explained that the Board is required to consider appointing a replacement for the remainder of Mr. Callender’s term, which expires November, 2014. He indicated that Mr. Roger Aman expressed an interest in filling this position.

Mr. Keller nominated Mr. Aman. No other nominations were made.

**On MOTION by Mr. Keller and seconded by Mr. Cook, with all in favor, the appointment of Mr. Roger Aman to Seat 5, term expires November, 2014, was approved.**

- **Administration of Oath of Office (*the following to be provided in a separate package*)**

Mr. Adams, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Mr. Aman.

Mr. Adams provided and briefly discussed the following items:

- i. **Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- ii. **Membership, Obligations and Responsibilities**
- iii. **Financial Disclosure Forms**
  - **Form 1: Statement of Financial Interests**
  - **Form 1X: Amendment to Form 1, Statement of Financial Interests**
  - **Form 1F: Final Statement of Financial Interest**
- iv. **Form 8B: Memorandum of Voting Conflict for County, Municipal and Other Local Public Officers**

Mr. Earlywine advised Mr. Aman that he is subject to the Florida Code of Ethics that applies to public officers.

**B. Consideration of Resolution 2014-8, Electing Officers**

Mr. Adams presented Resolution 2014-8 for the Board’s consideration. He explained that, following an election or appointment, the Board is required to consider its slate of officers.

Mr. Adams indicated that, currently, Mr. Barber serves as Chair, Mr. Callender serves as Vice Chair and the remaining Board Members serve as Assistant Secretaries. He explained that the Board may retain the existing slate of officers and appoint a Vice Chair or nominate officers, individually.

Mr. Adams asked for nominations.

Mr. Barber nominated the current slate of officers, with Mr. Aman serving as Vice Chair. Mr. Keller seconded the nomination.

No other nominations were made.

**On MOTION by Mr. Barber and seconded by Mr. Keller, with all in favor, Resolution 2014-8, Electing Officers, as nominated, was adopted.**

**FOURTH ORDER OF BUSINESS**

**Public Hearing to Hear Comments and Objections on Adoption of Fiscal Year 2014/2015 Budget**

**A. Affidavit of Publication**

Mr. Adams presented the affidavit of publication for today’s public hearing.

**B. Consideration of Resolution 2014-6, Relating To The Annual Appropriations And Adopting The Budget For The Fiscal Year Beginning October 1, 2014, And Ending September 30, 2015**

Mr. Adams presented Resolution 2014-6 for the Board’s consideration.

Mr. Adams indicated that there were no material changes to the proposed budget since it was presented, at the last meeting. He noted a slight increase in appropriations, primarily due to the addition of a “Website” line item. A District website will be created, at a cost of \$500, for posting important District related documents, such as meeting agendas, budgets, audits and meeting minutes.

Mr. Adams referred to Page 2 and noted that, during the initial budget presentation, the Board indicated its desire to keep assessments level; therefore, about \$1,000 was moved from fund balance to offset the appropriation increase and avoid an assessment increase.

Mr. Barber asked how the debt service is calculated and who reviewed the calculation, for accuracy. Mr. Adams called attention to the Amortization Schedule, on Pages 6 and 7, which reflects the principal and interest payments, pursuant to the bond documents. On Page 5, under “Other Fees and Charges”, he noted the property appraiser and tax collector fees for assessment collection.

Mr. Adams explained that the “TOTAL DEBT SERVICE FUND” amount of \$1,704,832, reflected on Page 2 of Resolution 2014-6, is a combination of “Total revenues” and “Allowable discounts (4%)”.

**\*\*\*Mr. Adams opened the Public Hearing.\*\*\***

There were no public comments.

**\*\*\*Mr. Adams closed the Public Hearing.\*\*\***

**On MOTION by Mr. Barber and seconded by Mr. Cook, with all in favor, Resolution 2014-6, Relating To The Annual Appropriations And Adopting The Budget For The Fiscal Year Beginning October 1, 2014, And Ending September 30, 2015, was adopted.**

**FIFTH ORDER OF BUSINESS**

**Consideration of Resolution 2014-7, Making A Determination Of Benefit; Imposing Special Assessments; Providing For The Collection And Enforcement Of Special Assessments, Including But Not Limited To Penalties And Interest Thereon; Certifying An Assessment Roll; Providing For Amendments To The Assessment Roll; Providing A Severability Clause; And Providing An Effective Date**

Mr. Adams presented Resolution 2014-7 for the Board’s consideration.

Mr. Adams explained that this resolution is commonly known as the assessment levying resolution, which makes certain findings with regard to benefit, imposes a special assessment in an amount consistent with the adopted budget and considers the status of assessments for on-roll and off-roll units. Mr. Adams advised that 50% of off-roll assessments are due by December 1, 2014, 25% are due no later than February 1, 2015 and 25% are due no later than May 1, 2015.

Mr. Barber inquired about off-roll assessments. Mr. Adams explained that the District bills WCI, directly.

**On MOTION by Mr. Keller and seconded by Mr. Aman, with all in favor, Resolution 2014-7, Making A Determination Of Benefit; Imposing Special Assessments; Providing For The Collection And Enforcement Of Special Assessments, Including But Not Limited To Penalties And Interest Thereon; Certifying An Assessment Roll; Providing For Amendments To The Assessment Roll; Providing A Severability Clause; And Providing An Effective Date, was adopted.**

**SIXTH ODER OF BUSINESS**

**Approval of May 13, 2014 Regular Meeting Minutes**

Mr. Adams presented the May 13, 2014 Regular Meeting Minutes and asked for any additions, deletions or corrections.

The following changes were made:

Line 184: Delete "Mr."

Line 23: Change "Resident" to "WCI Communities"

**On MOTION by Mr. Barber and seconded by Mr. Cook, with all in favor, the May 13, 2014 Regular Meeting Minutes, as amended, were approved.**

**SEVENTH ORDER OF BUSINESS**

**Other Business**

There being no other business, the next item followed.

**EIGHTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

Mr. Earlywine reported that Bill 1632 was adopted by the legislature, which requires the CDD to establish a website, by October 1, 2015, and provides for expanded penalties for late audits, etc.



**TENTH ORDER OF BUSINESS**


**Adjournment**

There being no further business to discuss, the meeting adjourned.

**On MOTION by Mr. Keller and seconded by Mr. Barber, with all in favor, the meeting adjourned at 2:26 p.m.**

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

  
Secretary/Assistant Secretary

  
Chair/Vice Chair